To begin placing your order in MayoAccess, enter your Patient ID (Medical Record #) then press Enter.
After entering the Patient ID, complete the remaining patient demographics.

NOTE: If the Medical Record # has been previously used, the demographic information will automatically populate.

Yellow boxes indicate required information.
To request that results be called or faxed, select the appropriate checkbox. You will be prompted for a phone # when the order is completed.
Enter the Order # (client LIS accession #), date and time (military format).

Enter the Mayo Test ID in the Test field. Use commas (no spaces) to separate multiple tests, e.g. CATU,25HDN. If you order a test that requires more information such as urine volume/duration, you will be prompted to enter that information later.
If you are unsure of the test code, select the “Add Tests” button to open the test catalog.
Enter the test name in the Keyword box and select the down arrow.
Select the correct test from the drop-down menu.
Select “Add Tests to Order.” Select OK on the next two screens to return to the New Lab Order screen.
After entering and reviewing your order information, select Continue to file the order.
Ordering a Test in MayoAccess

Complete

Try Again